

SERVICES AGREEMENT



HOUSEME HELPER SERVICES AGREEMENT

HouseME Helpers "Service Providers" are contract workers that represent HouseME (Pty) Ltd. and HouseME Rental (Pty) Ltd. (collectively, "HouseME") whilst providing services to HouseME's clients.

Liability:

Service Providers act as limited representatives and therefore have limited authority by which to incur any liability on behalf of HouseME. Any and all undertakings given by the Service Providers on behalf of HouseME must be ratified in writing by HouseME. Until such time as this occurs, the Service Providers will be personally liable for commitments made.

Independence:

It is specifically recorded that the Service Providers will perform independent services for HouseME, and are not employees of HouseME in terms of the Labour Relations Act, the Basic Conditions of Employment Act, The Unemployment Insurance Act or the Employment Equity Act and / or any other relevant legislation which may be applicable in terms of employment law. This Agreement serve to confirm the conditions agreed upon between the parties for the rendering of services.

Provision of Service:

Service categories, performance measures and fees are set out in the *HouseME Helper Manual* and may be requested at any time via email at ask@house.me. Services rendered commence on the date of confirmation of commitment given by the Service Provider, and continue for an indefinite period, terminating upon satisfactory performance of the service provided. HouseME has the sole discretion to determine if and when Service Providers have satisfactorily provided the services as set out in the *HouseME Helper Manual*. Service Providers agree and undertake to render the services in accordance with the provisions of this Agreement and all further instructions provided in the *HouseME Helper Manual*.

Confidentiality:

Service Providers acknowledge that any and all information, documents, materials, trade secrets and proprietary interests vesting in HouseME which may be disclosed to the Service Providers by HouseME in the ordinary course of business, and are not disclosed to the general public must be treated as confidential, and may not be disclosed or used for any purposes whatsoever without prior written consent of HouseME for which consent shall not be unreasonably withheld.

Payment terms for HouseME Helpers:

Payment terms are further defined in the *HouseME Helper Manual*. Payments are made every second Wednesday of each month, following the completion of Services rendered. Service Providers shall be responsible for any and all taxes which may accrue to him/her as a result of payment made by HouseME and received under this Agreement. Service Providers warrants that they are registered with SARS for tax purposes and fully indemnifies HouseME in respect of any and all claims for income tax and related amounts that may be successfully levied against HouseME in relation to the services rendered by the Service Provider. Payment Method will be: Electronic Funds Transfer (EFT)

Termination:

This Agreement may be terminated:

(a) Automatically, upon successful completion of the services rendered in accordance with the *HouseME Helper Manual* OR



(b) Within twenty-four (24) hours written notice to the other party should a material of contract occur from the counterparty OR

(c) Notwithstanding any provision(s) of this Agreement, HouseME may, for any business reason whatsoever, cancel the Agreement on three day's written notice to the Service Provider.

Contractual understanding:

By signing this Agreement, you are agreeing to be trained as a HouseME Helper, and further agree to the service standards and performance requirements as laid out in the *HouseME Helper Manual*. You acknowledge that you have read, understand and agree with the contents hereof and acknowledge that these two documents encapsulate the entirety of the Agreement between HouseME and you as a Service Provider. This agreement shall be governed by the law of the Republic of South Africa. HouseME.

Signed _____

Name _____

Date _____